UNITED
NATIONS

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Secretariat

ST/IC/1996/3
10 January 1996

INFORMATION CIRCULAR

To: Members of the staff

From: The Assistant Secretary-General for Human Resources Management

Subject: ABSENCE FROM WORK ON 8 AND 9 JANUARY 1996

1. Because of the snowstorm and the consequent disruption of transportation, the Headquarters buildings were closed on 8 January 1996. Staff members who were thus unable to report to their offices on that day are excused from work and will not be charged annual leave for the day of absence.

2. The Secretary-General is grateful to all staff who reported to work on 8 January, often under extremely trying conditions. Those staff members who were required to report to work because their functions were necessary to the maintenance of essential services, will be granted compensatory time off for the hours worked.

3. The absence of other staff members who were on sick leave, previously authorized annual leave or other leave status will continue to be charged against their leave entitlements.

4. The Headquarters buildings were reopened on 9 January 1996, but the continuing transportation difficulties prevented a number of staff members from reporting to duty. Staff members who were unable to report to their offices on 9 January 1996 because of the continued disruption of public transportation and the continued state of emergency in New Jersey and New York State, will also not be charged annual leave for that day.

5. The Secretary-General greatly appreciates the efforts of those staff members who were able to report for duty.

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